 Office of Administrative Hearings (OAH)	Transmittal Number: 94-32
Procedures Transmittal	Date: May 20, 1994
 Distribution: !	
ALB OAH Staff [x] UPS ALJs/ [] Upstate LDSS [SUP ALJs	Subject: OES Notification
NYC OAH Staff [x] NYC ALJs/ [] NYC Agencies [SUP ALJs	1

There is no need to notify Richard Carberry for issues related to Employment Services. The Office of Employment Services, Alex Topkes, 109 East 16th Street, New York, N.Y. must receive all 457s, 1891s, calendars and decisions when the agency is coded NOES. Two recent NOES cases scheduled upstate but against the NYC agency had Richard Carberry as an "Other" creating some confusion on his part as to why he received the advance notifications.

Please note the change in contact person noted below:

Agency	Formerly	New
NOES	Nancy Muney Attn: Mavis Harvey HRA/OES 109 E. 16th St. New York, N.Y. 10003	Alex Topkes, Deputy Director HRA/Office of Employment Services 109 E. 16th St 10th Flr. New York, N.Y. 10003

Mark Lacivita, Director of Administration Office of Administrative Hearings

cc: Richard Carberry