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Office of Administrative Hearings (OAH)	Transmittal Number: 99-32
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Distribution:	
ALB OAH Staff [x] UPS ALJs/ [] Upstate LDSS []	Subject: Changes to the Decision Compliance Complaint Screen
NYC OAH Staff [x] NYC ALJs/ [] NYC Agencies []	-

Effective July 19, 1999, a message appears on the bottom right hand corner of the Decision Compliance Complaint (PFHCOM) screen when a local district enters in FHIS a report of actions taken in compliance with a fair hearing decision. The message will read "See Agency Report." This message is to notify compliance coordinators of an existing report when they are reviewing complaints in their review buckets.

Communications Intake staff should continue to review the Appellant Information (PFINQ1) and Comment Information (PFINQ4) screens prior to taking a compliance complaint. If a report has been entered in the Comments, the information provided by the local agency with regard to actions taken in compliance with a fair hearing decision may eliminate the need to take a compliance complaint.

When reviewing the information on the PFHCOM screen, the F4 function key (shift F4 in NYC) will toggle back to the Inquiry program.

Also, when a local district worker enters a compliance report in FHIS on an active compliance case, Compliance Action Code "D3" will automatically be entered in PFHCOM. Attached is an updated list of compliance codes.

If you have any questions, you may contact your supervisor or Sue Fiehl at (518) 473-4779 or via e-mail 90J029.

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Mark Lacivita, Director of Administration Office of Administrative Hearings

Attachment