Medicaid Alerts & Other Protocols published by the NYC HRA Medicaid Program

HRA Medicaid Alerts are periodic announcements of policy, staff and office changes published by the HRA Medicaid Progarm (formerly called the "Medical Insurance and Community Services Administration (MICSA)". The Medicaid Program is the part of New York City's Human Resource Administration (HRA) that administers Medicaid and the Medicare Savings Programs. The Home Care Services Program (HCSP) in HRA administers Medicaid for people enrolled in MLTC plans or who receive personal care or CDPAP services from HRA.

When policy changes occur within MICSA's programs considered important enough to be of concern to Home Care Providers, Home Health agencies, hospitals, and other community based organizations, MICSA sends out an announcement of the changes known as a Medicaid Alert. These announcements are sent out to community based organizations periodically throughout the year.
Medicaid Alerts may be useful by advocates in verifying policy changes to frontline Medicaid workers. We have compiled ones that are pertinent as of November 2010. They are organized in 3 general categories:

- Medicaid Eligibility & Procedures - include applications, renewals, verification of citizenship/immigration status, etc.
- Medicaid Home Care
- Medicaid/CASA Office Relocations & Staff

Within each category, they are listed chronologically with a KEY TOPIC for ease in finding pertinent directives.
Please email us to provide any other HRA Medicaid directives that might be helpful to others.

MEDICAID ELIGIBILITY AND PROCEDURES

DATE **TOPIC** **TITLE**

2024

2024-01-23 Submission of the DOH-4220 Application's Appropriate Pages

There are different version of the statewide DOH-4220 Medicaid Application form, which applicants use to apply for non-MAGI Medicaid. The Medical Assistance Program (MAP) accepts the DOH-4220 form versions dated: 1/23, 8/21, and 3/15. However, if an applicant is using one of the two older version of the DOH-4220 form (dated 8/21 or 3/15), the applicant must also submit the OHIP-0112 and DOH-5130. Meanwhile, it is important that

Medicaid providers use only one version of the form per applicant; it is not permitted for providers to submit an application for an applicant that contains pages from different version of the DOH-4220.

2023

2023-12-28 Contact Information Update for the Medical Assistance Program's Third-Party Health Insurance Unit

The Medical Assistance Program's (MAP) Third-Party Health Insurance (TPHI) Unit's contact information has been updated. Now, the TPHI Unit can be reached by eFax at (917) 639-0675 or by email at maptphi@hra.nyc.gov . As a reminder, the TPHI Unit assists with requests for verification of third-party health insurance, and removing/updating of a third-party health insurance policy to an individual's Medicaid case. Meanwhile, if you have questions about commercial health insurance premiums and reimbursements, contact hipp@hra.nyc.gov .

2023-06-30 Unwinding of the Medicaid Continuous Coverage Requirement

COVID easements pertaining to Medicaid ended March 31, 2023 and as such:

- Consumers with unresolved immigration or citizenship will be expected to document at their **renewal**.
- Disenrollment from Mainstream Managed Care will resume for clients in receipt of Medicare.
- Health Insurance Premium Payments (HIPP) and Medicare Insurance Premium Payment (MIPP) program payments will be updated should past payments need any adjustments. **Overpayments made during the Public Health Emergency will not be recovered.**
- MBI-WPD individuals must submit proof of work but may attest to the amount of their income and resources at **renewal**.
- Current Medicaid consumers who do not contact HRA for a recalculation of their income in response to the December 2022 one-time letter, will have their eligibility redetermined at the next **consumer contact or at renewal, whichever comes first**.
- For Spenddown cases, districts will **not seek retroactive recoupment** of pay-in payments.
- After 6/30/23, applicants and recipients for nursing home care is no longer permitted to self-attest to income, resources, and asset transfers during the look-back period.
- Effective 7/1/23, consumers can no longer submit an attestation of filings or of intent to file a petition for guardianship.
- There are special protections for **returned Renewal** packets.
- Effective 7/1/23, application and requests for increase in coverage received on or after that date are to be processed in accordance with regular Medicaid rules.
- Cases resulting from closed and rejected Cash Assistance cases or closed SSI cases will continue to be extended through the end of the PHE.

- HRA will no longer accept MAP-3044 that list COVID-19 as the reason for incapacity.

2023-05-31 NY Independent Assessor & Changes to Personal Care (PCS) Assessment Process

Explains what consumers seeking Medicaid CDPAP or personal care (PCS) should do in 2 situations: (1) Those who contacted NYIA directly, rather than applying for Immediate Need services and who are not in a Mainstream Medicaid managed care plan (known as "Fee for service (FFS) consumers") - If the NYIA notice says they are not eligible to enroll in MLTC and refers them to the LDSS - they should fax a copy of their NYIA decision notice to the CASA Central Intake unit (718) 636-7784. Case will be assigned to a CASA to use the notice to retrieve the NYIA assessments and then proceed to assess whether eligible for PCS or CDPAP. But.. if they are a dual eligible and not in a hospice program, or in OPWDD, TBI or NHTD waiver - they are probably only eligible for 8 hours/WEEK of Housekeeping services from CASA.

(2) If you applied to HRA for Immediate Need services - PCS or CDPAP via eFax (917) 639-0665 - you should not have to contact the HRA Home Care Services Program/CASA after the NYIA assessments -- because NYIA should notify CASA of the outcome of the assessments directly and they should contact you about next steps to decide if you are eligible for services and if so - what is your plan of care.

2023-04-07 ACCESS HRA Client Portal Enhancements - As of 4/4/23, Medicaid-only consumers will be able to submit their Medicaid renewal online using ACCESS HRA **as an alternative to returning the paper forms**. Medicaid-only cases **with authorization ending 6/30/23 or later**, can alternatively submit their renewal on ACCESS HRA. (Read more about Medicaid Renewals here.)

- Consumers that are Disabled Aged and Blind (DAB) or non-MAGI, including those in the Medicaid Excess Income or Surplus program and those that receive homecare services through a Managed Long Term Care (MLTC) plan) can now use ACCESS HRA to submit their renewal by logging in or creating an account at www.nyc.gov/accesshra.
- All active Medicaid-only cases **with authorization end dates 3/31/20 through 5/31/23, will continue to be systemically extended for 12 months and individuals will not be required to renew** their Medicaid eligibility during the emergency period.
- Consumers can view their Medicaid case information including: Recert Due Date (currently named Eligibility End Date), Surplus coverage status and Surplus amount. The "Make a Payment" button in the right navigation links to CityPay portal which allows Surplus clients to pay their Surplus. However, consumers that have never submitted a payment through the Division of Accounts Receivable & Billing (DARB), must contact DARB to be registered prior to submitting an online payment at 718-557-1399.

2023-03-31 Transition of the Pharmacy benefit from Managed Care to NYRx, the Medicaid

Pharmacy Program -

- As of 4/1/23, individuals in Mainstream Managed Care (MMC), Health and Recovery (HARP), and HIV Special Needs (SNP) plans will get their Pharmacy Benefits through the New York Medicaid Pharmacy Program (NYRx; formerly Medicaid Fee-For Service Pharmacy Program) and will receive notification of the change by mail. This does not apply to members enrolled in Managed Long-Term Care (MLTC), the Essential Plan, and Child Health Plus (CHP).
- Nearly all drugs currently covered by MMC plans will continue to be covered by NYRx. However, some drugs under Medicaid fee for services may require NYS prior authorization. Drug co-payments will not change.
- Consumers must present their Medicaid Common Benefit Identification Card (CBIC), which has their client identification number (CIN) and not their the MMC card or plan card.
- Members who are in the Restricted Recipient Program (RRP) prior to 4/1/23 will remain restricted for other services when the prescription drug benefit transitions to NYRx.
- Information is available by calling NYRx Medicaid Helpline at 1-855-648-1909 (1-800-662-1220 TTY), Monday - Friday, 8AM - 8PM and Saturday 9AM - 1PM. Read more here.

2023-01-25 Medicaid Program Modifications COVID-19 Emergency updates the alerts issued 3/27/20, 6/22/20, 8/10/20, 9/9/20, 12/17/20, 1/13/21, 2/22/21, 3/25/21, 4/27/21, 5/21/21, 6/14/21, 8/4/21, 8/23/21,11/5/21, 12/6/21, 1/24/22, 3/14/22, 4/14/22, 5/9/22, 7/5/22, 9/8/22, 10/25/22 & 12/08/22.

The **Consolidated Appropriations Act of 2023 (which was signed into law in December 2022) de-links the Medicaid continuous coverage requirement from the Covid Public Health Emergency.**

COVID easements pertaining to Medicaid applications and renewals are **ENDING**.

- New applications: Currently, clients may attest to all elements of eligibility except immigration status and identity. However, **effective July 1, 2023, full eligibility documentation will be required.**
- Medicaid cases with authorization end dates through May 31, 2023 will not be closed for failure to renew and will be extended. Clients with Medicaid cases that are **authorized ending in June 2023** will be mailed renewals in March or beginning of April 2023. **These clients (and those with authorized end dates after June 2023) must return their renewals and provide relevant documentation with updated income**. The 2023 Medicaid allowable income levels will be applied. If the renewal is not completed and returned the case may close.

2022

2022-12-22 Increase in Medically Needy Income and Asset Levels in 2023 and Sample *Form MAP-3190 2023 Budget Review Request Form* - With 2023 Income levels increasing to 138% Federal Poverty Level (see GIS 22 MA/11) announces new NYC MAP-3190 form that will be sent in January to all NYC recipients who have a spend-down. Recipients may complete and return to request a budget review to decrease their spend-down. This NYC letter follows the similar State DOH notices also sent to spend-down and MSP recipients statewide. See more here. HRA asks consumers to use the enclosed bar-coded form that they will receive by mail to ensure faster processing.

2022-10-18 Reopening of Approved Client Representative Window - Effective 9/29/22, the Authorized Client Rep (C-Rep) Window 1 at HRA, 785 Atlantic Ave., Brooklyn, NY 11238 has resumed business for **bulk application submissions** and for use by **Approved Client Reps. or agencies only**.

2022-08-12 NYC Medicaid Alert: Relocation of the Coney Island Medicaid Office - Effective 8/15/22, the office will be relocated to: 1912 Mermaid Avenue, 2nd Flr., Brooklyn, NY 11224.

2022-06-30- **POOLED TRUSTS & DISABILITY DETERMINATIONS + MBI-WPD** --revises alert issued 5/31/22
Disability Determination by NYS Disability Review Team (DRT) - Change in Forms Required for submissions to HRA for Pooled Trusts or MBI-WPD for people who need a disability termination - effective June 1, 2022 (**DISABILITY DETERMINATION REQUEST (MAP-3177)** is posted on NYC HRA Health Assistance webpage in many languages:

- English Espanol
- Traditional Chinese - ç¹ é« ä¸– Simplified Chinese ç® ä½ ä¸–æ
- Russian - Ð Ñ Ñ Ñ ÐºÐ¸Ð¹
- Arabic - Ø§Ù Ø¹Ø±Ø¨Ù Ø© Haitian Creole -Kreyol Ayisyen Korean - í êµ–ì´
- B-à¦¬à¦¾à¦ à¦²à¦¾ U (Urdu?) Ø§Ø±Ø¯Ù
- Polski Francais

2022-05-13 New York Independent Assessor (NYIA) - Beginning May 16, 2022, any adult 18 and older seeking fee for service (FFS) Personal Care Services (PCS) and/or Consumer Directed Personal Care Services (CDPAS) for the first time or seeking initial MLTC plan eligibility must be referred to NYIA for their Community Health Assessment (CHA) and Clinical Appointment (CA). This change does not include the Immediate Needs process at this time. NYIA will conduct independent assessments, provide independent practitioner orders, and perform independent reviews of high needs cases for PCS and CDPAS. The NYIA will also take over the work currently done by the Conflict Free Evaluation and Enrollment Center (CFEEC) to assess individuals for MLTC plan eligibility. See more news here re NYIA.

2022-03-24 Revised DOH-4220, Access NY Health Care Application - The s**tatewide DOH-4220 Medicaid Application form** used to apply for non-MAGI Medicaid

has been updated (dated 8/2021 but HRA just announced this change in this alert). If an applicant submits an older version of the form, the agency will continue to accept it and not require the applicant to complete the newer application form. However, copies of the OHIP-0112 and DOH-5130 would need to be sent with the older application. Reminder that as of March 1, 2022, the DOH-5178A will be the only Supplement A accepted with the DOH-4220 application.

2022-02-04 Changes to the LDSS-3183 Provider or MLTC Plan and Recipient Letter - A Medicaid Recipient who submits medical bills from a Provider to meet the spenddown will receive an OHIP-3183 "Provider/Recipient Letter" indicating which medical expenses are the responsibility of the Recipient (and which the Provider should not bill to Medicaid). When the Recipient is enrolled with a Managed Long Term Care Plan (MLTC), the Recipient and the MLTC will receive an OHIP-0128 "MLTC/Recipient Letter" indicating the amount that the Recipient owes to the MLTC (after deducting the medical expenses/bills from the spenddown). These forms replace the LDSS-3183 form.

2021

2021-12-28 Usage of DOH 5178A Medicaid Application Supplement and DOH 4495A - The subject of this Medicaid alert was included (albeit buried) in an earlier alert, 2020-12-22 Asset Verification System Expanded to all DAB/SSI Related Submissions

New Medicaid Applications in NYC must be accompanied by DOH 5178A Supplement A form, even if the applicant is attesting the amount of their resources. The old form (DOH 4495A) will be accepted provided it is accompanied by DOH 5148 or DOH 5149. **As of March 1, 2022, only the DOH-5178A will be accepted.** See this article for more about using the new Supplement A form.

2021-12-20 **POOLED TRUSTS & DISABILITY DETERMINATIONS - Form 486T Replaced by DOH-5143 form**

Medical Report for Determination of Disability -- Form 486T Replaced by DOH-5143 form. Announces a change in the form for the treating physician to certify disability as needed to approve supplemental needs trusts including pooled trusts, and Medicaid based on disability, if disability has not been certified by the SSA. Replaces Form 486T will be accepted until Feb. 1, 2022. New form available here (fillable).

2021-12-16 Medical Assistance Program Request for Information form MAP-751v - HRA is requesting consumers to update their residential or mailing address (as well as alternative format and language preferences). The alert refers to Form 751k (fillable) for recipients to report a change of address (or such other preferences). Download 751k in various languages here. (This is to ensure when the Public Health Emergency is declared over and HRA (and other local Medicaid agencies) sends renewal packages that must be returned, the same are sent to the proper address.)

2021-10-29 Medicaid Surplus Coverage Update - During the Covid Health Emergency, surplus consumers must continue to meet their surplus requirement and, upon payment, should contact the Surplus Hotline to report that a payment was made. If consumers cannot make a surplus payment or their income have gone down, they should have their case re-budgeted. If they are unable to submit payment because of health issues related to Covid-19, such as quarantine or hospitalization, they can attest by calling the Surplus Hotline.

2021-10-28 DARB Online Payment Option for Medicaid Excess Income Consumers - provides instructions for Online Credit Card payment to the Division of Accounts Receivable and Billing (DARB) to participate in the Medicaid Pay-In Program. Use this link to NYC CityPay website. Medical bills cannot be submitted through this website.

2021-09-27 NYC Medicaid Alert: Transitioning of MAGI-Like Medicaid Cases from DSS/HRA Medicaid to NY State of Health Exchange.

Since the New York State of Health was introduced in 2014, it has been responsible for all MAGI Medicaid cases. However, there were many Medicaid consumers with MAGI-like budgeting who were found eligible before January 1st, 2014. Their cases have remained with HRA until they could be transitioned. Those consumers were to be transitioned in phases and the first transition began in June 2018. NYS has resumed the transition and approx. 158,600 individuals transitioned between April 2021 through July 2021. The alert details which groups of MAGI recipients were transitioned and those who will not be transitioned. **Clients will not be required to renew their coverage in NYSOH until after the COVID-19 Health Emergency ends.**

2021-09-22 Reopening of Chinatown Medicaid Office

Chinatown Medicaid Office reopened at the same location (115 Chrystie St., 5th Fl., New York, NY 10002; tel. (212) 334-6114). Open 9:00am to 5:00pm, Monday thru Friday.

2021-09-08 MAP Undercare Division Email Address - revises previous July21, 2021 alert to clarify that reporting changes with the new MAP-751K forms and requesting budgeting changes with the 751w form may be submitted either by email to undercareproviderrelations@hra.nyc.govor by fax to 917-639-0837. These forms are attached to the Alert and are available for download in various languages at HRA site here, you can download fill-in-able MAP-751k (3/15/21) and MAP-751W (3/25/21) in English.

2021-08-12 HRA MICSA Alert 8-12-2021 Disability Determination Form LDSS-1151 Replaced with DOH-5139 - changes TWO forms used to prove disability, including approval of Supplemental Needs Trusts including Pooled Trusts, MBI-WPD, and other situations in this article. Replaces the LDSS-1151 form with the DOH-5139 form which can be downloaded here. Also requires using a new DOH HIPPA form -- DOH-5173 (4/2016) - for the disability determinations, but should still also include the OCA Official Form 960 - NY State HIPAA since that is what HRA and other LDSS use. Though the Alert is issued by HRA, it appears to convey new Statewide policy and forms.

2021-07-22 NYC Medicaid Alert: New Home Care Services Program (HCSP) Inquiry Email Address - Inquiries related to HCSP Medicaid case transactions (including demographic changes, address updates, pooled trust reviews, county-to-county transfer requests, Medicare Savings Program (MSP) and coverage updates) may be sent via email to hcspinquiries@hra.nyc.gov. This email is NOT for submitting applications or documents related to an application. Encrypted email and information required.

2021-07-22 NYC Medicaid Alert: Substantial Home Equity - As of January 2021, the Home Equity value limit was increased from its 2020 level of $893,000 to $906,000.

2021-07-21 NYC Medicaid Alert: MAP Undercare Division - SEE UPDATED 9/8/21 Alert)Case action update requests (including demographic changes, change of address, transfer from county-to-county requests and coverage updates) may be sent via **email** to undercareproviderrelations@hra.nyc.gov. Encrypted email with applicable MAP 751K or MAP 751W form required.

- These forms are both posted in multiple languageson HRA site here, which says the forms may also be faxed to 1-917-639-0837.
- Or download fill-in-able MAP-751k (3/15/21) and MAP-751W (3/25/21) in English.
- This undercare email address is NOT for new applications, which the general public in NYC should fax to 1-917-639-0732.

2021-03-26 IRS Form 1095B No Longer Automatically Mailed

The IRS Form 1095B will no longer be automatically mailed to everyone enrolled in Medicaid, Child Health Plus, or the Essential Plan. Consumers can still request a copy of the form.

2020

2020-12-22 Asset Verification System Expanded to all DAB/SSI Related Submissions

Beginning 1/1/21 the Asset Verification System (AVS) will be used to determine Medicaid eligibility for all new community Medicaid applications. AVS electronically verifies accounts held in banking institutions or real property owned by the applicant. Applicants AND their spouse must authorize electronic verification as a condition of eligibility, regardless of the level of coverage they are seeking. AVS has been required since 2017 to verify bank accounts or real property owned by the applicant. See 17ADM-02 - Asset Verification System with attachments here. NYC HRA has implemented this gradually - first in Nursing Homes in 2018 , then in hospital applications in 2019., and now in community applications.

The Supplement A Form must be used for all applications for those age 65+, disabled or blind, and must be signed by the applicant and spouse, even if spouse is not applying or

doing spousal refusal. A new Supplement A is now required in NYC - DOH-5178A, This form was previously used outside NYC but is new for NYC. See this article for more about using the new Supplement A form starting in January 2021.

2020-12-17 Medicare Savings Program Applications Client Rep

Authorized client reps can submit MSP applications can be submitted via fax to 917-639-0731

2020-10-28 Closing of Metropolitan Medicaid Office

States Metropolitan Medicaid Office (located at 1901 First Avenue, 1st floor. New York, NY 10029) will permanently close on October 30, 2020. The staff from this office will be reassigned to the Manhattanville Community Medicaid Office.

Also indicates that 12 month automatic renewal process has been extended to cases with authorizations ending in November & December

2020-05-28 Defective Renewal Notices During COVID-19 Emergency

During the week of May 18-23, notices were sent in error to consumers whose renewals were due in May 2020, informing them that their Medicaid case would be closed. However, the cases will not be closed and coverage will be extended, regardless of if the renewal was returned. A new notice will be sent to clients informing them that their case will remain open.

2020-05-27 REVISED Fax Submissions to MICSA & HCSP updates alerts issued May 4, 2020 and April 16, 2020

HRA strongly encourages the submission of Medicaid applications and other documents via e-fax instead of mail. This alert provides instructions and fax numbers for each unit. The 5/27 alert includes phone number for physicians to provide verbal orders (instead of submitting a written M11q form) and a corrected fax number for Nursing Home Eligibility Division (NHED). Includes fax number for Hospital Eligibility Division & Prenatal Care and Assistance Program.

2020-03-23 NYC Medicaid Alert: Relocation of North Central Bronx Medicaid Office

The office will be relocated and renamed: Fordham Medicaid Office, 2541-2549 Bainbridge Avenue, 3rd floor, Bronx NY 10458

2019

2019-12-05 **Hospital Applications - Asset Verification System -** MICSA Alert: Asset Verification System (AVS) Expanded to Hospital Eligibility and Client Representative Case

Submissions -

Expands AVS that was previously only for Nursing Home applications in NYC
- 2018-04-09 **Nursing Home Applications** - Asset Verification System (AVS)

NYC Medicaid Office Relocations:

- 2019-12-12 NYC Medicaid Alert: Relocation of Brooklyn CASA Office --The Brooklyn CASA office will be relocated to: 88 Third Avenue, 3rd floor, Brooklyn NY 11217
- 2019-08-26 Jamaica Community Medicaid Office -- A new Medicaid office will open in Jamaica Queens at 165-08 88th Avenue, 8th floor, Jamaica NY 11432. The office will be opened on 9/9/19
- 2019-09-03 Relocation/Rename of Lincoln Medicaid Office - The current Medicaid office located at Lincoln Hospital in the Bronx will be relocated and renamed to: Rider Medicaid Office, 305 Rider Ave, 4th floor, Bronx NY 10451. The current office will close on 8/27/2019 and open in the new location on 9/30/2019.

2019-08-22 **RENEWALS** NYC Medicaid Alert: Elimination of MAP 2097K

MAP 2097K form will no longer be required for renewals. Includes sample renewal packet.

2019-07-31 **RENEWALS** NYC Medicaid Alert: Reapplication and Renewal Grace Period

This alert reiterates an existing policy which states that if a Medicaid case is closed for failure to renew, consumers have a 30 day grace period to submit their renewal and their case will be reopened. In addition, if a Medicaid application is rejected due to failure to provide documentation, the applicant can submit the requested information within 30 days without a completely new application.

2019-06-04 **RENEWALS** NYC Medicaid Alert: Notification Regarding Eligibility Renewal Packets

This alert states that a technical issue has impacted the May 2019 mailing of New York City WMS eligibility renewal packets. Consumers who were supposed to receive their renewal in May will now receive it in June. Their coverage will be extended to ensure they have time to complete the renewal process.

2019-04-09 **DISABILITY DETERMINATIONS + POOLED TRUSTS** NYC Medicaid Alert: Disability Determination Packet Update and Appropriate DOC TYPE for EDITS Submitters

Identifies the documents needed when applying for a disability determination for adults and children. The MAP 751E form, "Authorization to Release Medical Information" is now required for all disability determination requests.

2018

2018-12-31 NYC Medicaid Alert: 12/31/18 - NYC HRA Contacts in Medicaid and Home Care Services Programs

2018-12-28 2019 Medicaid Income and Resource Levels

2018-12-18 Change in Email address to send HRA Office of Legal Affairs Draft SNTs for Review (not where to submit executed pooled trusts, which should be sent to Medicaid office handling the Medicaid application/renewal).

2018-07-28 Special Income Standard for Housing Expenses for Individuals Discharged from a Nursing Facility and _____ who Enroll into the MLTC Program - update on previous policy. See this article

2018-07-03 **"Rosenberg" Medicaid Determinations after Public Assistance Discontinued** - **Shifted to NYS of Health**

The "Rosenberg" procedure is used when public assistance cash benefits are terminated, to allow the individual to recertify and maintain Medicaid without disruption if they are still eligible. See more here. Initially this change applies to Singles and Childless Couples, and not to anyone in an MLTC plan or HARP plan. Those affected will receive a letter from HRA telling them they must renew their Medicaid online on NYS of Health. The Alert includes the form letter.

2018-06-25 **Pooled Trusts (SNT) Deferral of SNT's Submitted with Invalid Power Of Attorney.**

THIS DIRECTIVE IS VOID under GIS 20 MA/03 - Clarification of GIS 19 MA/04, "Clarification of Policy for Treatment of Income Placed in Medicaid Exception Trusts" A statutory gift rider is NOT required for enrolling a pooled trust or SNT with a Power of Attorney. See more here about the directive and how it came about from advocacy from the NYS Bar Association Elder Law & Special Needs Section.

2018-04-26 **Pooled Trusts (SNT) Disability Form Completion when Submitting Pooled Trusts over age 65**

Reminder to submit completed LDSS-1151 (revised 6/2012) with pooled trusts for those over age 65, or under 65 if they are not receiving SSD/SSI benefits. Implies that must complete Work History section even if work done more than 15 years ago, but don't have to enter physical demands of job if more than 15 years ago. Says should not cross out entire work section even if no work done in last 15 years.

2018-04-09 **Nursing Home Applications** - Asset Verification System (AVS) -

NYC rolling out Asset Verification System (AVS) that has been rolled out statewide. So far in NYC used in Nursing Home applications only, not in Community Medicaid applications. This system applies only in "non-MAGI" cases, meaning for people age 65+, disabled, or blind. This is because MAGI cases (< 65 and not on Medicare) do not have any asset limit.

2017

2017-12-13 **Applications/Eligibility Requirements** Medicare Enrollment Required. See this article for more info.

2017-12-04 **Applications** Application Dates and Deferral Timeframes - Changes deadline for applicants to respond to a "deferral" or request by local DSS for additional documents to support application. Everyone gets 15 calendar days to respond, except for nursing home applicants (5-year lookback) get 21 calendar days. Consumer may request an extension by submitting new form MAP-3062a manually to the department where they submitted application. Decision granting or denying extension will be on form MAP-3062b (sample attached to the Alert.

2017-07-26 **Pooled Trusts** Powers of Attorney and Statutory Gift Rider -

THIS DIRECTIVE IS VOID under GIS 20 MA/03 - Clarification of GIS 19 MA/04, "Clarification of Policy for Treatment of Income Placed in Medicaid Exception Trusts" A statutory gift rider is NOT required for enrolling a pooled trust or SNT with a Power of Attorney. See more here about the directive and how it came about from advocacy from the NYS Bar Association Elder Law & Special Needs Section.

2017-05-11 **Renewals** Revised Disabled, Aged, Blind (DAB) Renewal Form and On-line Reprints of DAB on www.nyc.gov/accessnyc.

2017-04-26 **Transportation** New Contractor for NYC Medicaid transportation - LogistiCare - (formerly MAS - Medical Answering Services LLC) Has contact info.

2016

2016-12-15 **Changes in Medicaid Coverage for Temporary Non-Immigrants** Temporary Non-Immigrants

2016-09-23 **Medicaid Applications & Personal** Immediate Need Applications - Personal Care and CDPAP

Care & CDPAP Procedure and Transmittal Form HCSP 3052

2016-04-04 **HIPAA Release** MAP-751d Authorization for Disclosure of Health Information replaced by

OCA Form No. 960 - Authorization for Release of Health Information Pursuant to HIPAA Download Alert here.

2015

2015-10-28 **Nursing Home & Managed Care** Nursing Home Transition into Managed Care: Forms & PDF Training Material (lists new forms which are attached in PDF including:

- MAP 259d - Discharge Alert for Non-Chronic Care Budget (Community Budgeting)(10-2015 revised)
- MAP 259e (Change in Discharge Plan)
- MAP 259f (Discharge Notice)(revised 7/31/2018)
- MAP 259g (Respite care)
- MAP-259t - Request to Convert Case (Revised 5/29//2020)
- MAP-2159 Notification of Change or Correction to File from nursing facility
- MAP-2150i Notice of Permanent Placement - Medicaid Managed Care (revised 10/5/2015)
- MAP2159W Permanent Placement Disenrollment Request
- MAP-648p - Submission of Request from RHCF - Residential Health Care Facility (revised 5/10/2019)
- NOTE - references PowerPoint which is not attached but posted here)

2015-10-26 **Nursing Home & Managed Care** - MICSA/NHED Submission Protocol for Transition of Nursing Home Benefit into Medicaid Managed Care

2015-08-31 **Spend-Down/ Surplus** NYC MICSA Alerts 8/31/15 & 5/18/15 re Payment of Surplus Bills or Pay-in by Third Parties with accompanying form MAP-3107a Attestation of Use of Recipient Funds to pay Surplus

2015-06-15 **Nursing Home** MAP-648 P Nursing Home Medicaid Transmittal

2015-06-03 **MA Eligibility-MAGI** Treatment of Income of a Dependent under MAGI-Like Budgeting. Implements NYS DOH GIS GIS 15 MA/008 - Treatment of Income of Dependents Under MAGI-like Rules PDF

2015-06-02 **Nursing Home** Policy Change for the Start Date of the Transfer of Assets Look Back Period

2015-03-10 **MA Eligibility** Newborn Processing Update

2015-04-27 **MA Eligibility** MAPDR-01 2014 NYS Medicaid Income & Resource Standards with Federal Poverty Levels (new version includes MAGI as well as NON-MAGI income levels)

2015-04-03 **Nursing Home** Transition of Long Term Nursing Home Benefit into Medicaid Managed Care

2015-03-31 **Nursing Home** Nursing Home Eligibility Division Expedited Renewal Protocol

2015-03-10 **Transition Exchange to LDSS** Consumers with Medicaid on Exchange Needing Enrollment into MLTC or HIV SNP (updates previous alert 1/10/2015 and 6/11/2014)

2015-03-10 **MA Eligibility** Automated Newborn Processing on WMS

2015-02-20 **MA Eligibility** Reinstatement of Suspended Medicaid Coverage for Formerly Incarcerated Individuals

2015-02-03 **MA Eligibility** Medicaid Recipients Transferred at Renewal from NYS of Health to Local Dept. of Soc. Services

Procedure for transitioning people from expanded "MAGI" Medicaid generally for people under 65 who do not have Medicare -- when they turn 65 or become enrolled in Medicare, they must transfer to Non-MAGI Medicaid, using a stricter income and resource test. The procedure provides some coverage to fill the gap during the transition. It implements **State DOH 14-LCM-02** PDF (Dec. 2014) with Attachments to State DOH LCM:

- Attachment I -Renewal form notice language and Medicaid Renewal Form
- Attachment II - Statewide Provider IDs (Medicaid managed care plans)
- Attachment III - Recipient Referral Information - Data Elements

2015-01-26 **MLTC** CASA Fact Sheet

2015-01-05 **MA Eligibility** Consumers Transition from NYSOH to WMS update (UPDATED 3/10/2015)

2014

2014-12-09 **MA Eligibility** 8 Helpful Hints for Accurate Completion of the Medical Request for Home Care (M11Q)

2014-10-24 **MA Eligibility** MAGI Consumers Long Term Eligibility Rules

2014-09-26 **MA Procedures** Incorrect Stenson Notices to Some (2500) SSI Consumers

2014-08-26 **MA Eligibility** HRA MAP Form 3097 Request for Budgeting Recipients

with Excess Income Who May Be MAGI Eligible (PDF includes FORM 3097)

2014-06-10 **MA Procedures** Submission of Medicaid Application Reconsideration and Reapplication Requests **-** cites to Request for Reconsideration Form MAP3069b (click here) and 3069c (unavailable)

2014-06-11 **MA Eligibility** Consumers with Medicaid Coverage on the NYSOH (Marketplace) whose Coverage Must be Transitioned to WMS (UPDATED 3/10/2015

2013

2013-12-24 **Nursing Home Budgeting** 2013 MAP-INF 04**: Spousal Refusal Instructions -** Supplement to MAP **Spousal Impoverishment** Procedure 90-10 (community spouse entitled to spousal impoverishment monthly income allowance (CSMIA) even if does spousal refusal as to assets) (revised per Esnard letter)

2013-12-24 **MA Eligibility** Important Changes in Medicaid Application Submissions-MAGI & Non-MAGI

2013-12-20 **MA Eligibility** Substantial Home Equity (Nursing Home and Community-Based LTC)

2013-12-16 **MLTC** Spousal Impoverishment & Transfer of Assets for Certain Individuals Enrolled in MLTC

2013-12-13 **Transportation** Public Transportation Reimbursement Change

2013-11-13 **MLTC** FAQ - procedures for MLTC plans to enroll members who have a spend-down.

- References Form HCSP-3022 known as MLTC Conversion Form (9/26/2013)

2013-10-1 **Health Exchange** NYS Health Benefit Exchange Opens October 1, 2013

2013-05-13 **Renewals** Automated Renewal Some DAB Consumers with Fixed social Security Income

2013-8-13 **MLTC** Disenrolled Housekeeping Case Consumers (MLTC)

2013-5-6 **Office Relocation** PHASE V-Relocation of MICSA 34th Street Offices to Brooklyn

2013-5-1 **Office Relocation** SPECIAL TBI & NHTD-Relocation fo MICSA 34th Street Office to Brooklyn

2013-4-30 **Office Relocation** PHASE IV-Relocation of MICSA 34th Street Offices to Brookyn

2013-4-24 **Office Relocation** PHASE II-III-Relocation of MICSA 34th Street Offices to Brooklyn

2013-4-18 **LTHHCP\Lombardi** Mandatory Enrollment of LTHHCP Consumers in Managed Care

2013-4-16 **Office Relocation** PHASE I-Relocation of MICSA 34th Street Offices to Brooklyn

2013-4-3 **Office Relocation** Relocation of MICSA 34th Street Offices to Brooklyn

2013-3-05 **MA Eligibility** Social Security Verification--No Proof of SSA Income Required at Applications or Renewals

2013-2-19 **MLTC** Special Income Standard for Housing Expenses for Individuals Discharged from NH to MLTC

- MAP-3057E Special Income Standard for Housing Expenses Form, which must be completed and filed with HRA to ensure the proper budgeting of the case

2013-2-14 **MLTC** MLTC Submissions of Nursing Home Enrollments

MLTC FORM ** References Form HCSP-3022 known as MLTC Conversion Form (9/26/2013)

2013-1-24 **Pooled Trusts** Medical Evidence Gathering for Adult Disability Determinations

2012

2012-12-28 **Transportation**

Medicaid Transportation Management for Mainstream Medicaid Managed Care
2012-11-13 **PAY-IN Spend-Down** UPDATE: Temporary Relocation of DARB Unit that Processes Pay-In Program Payments (amends 2012-11-09 Alert)
2012-11-02 **Hurricane Relief** Medicaid Coverage - Hurricane Sandy
2012-10-26 **Home Care, Managed Care** Consumer-Directed Personal Assistance Program (CDPAP) and Managed Care

- CDPAP must be accessed through Medicaid managed care plans effective 11/1/12 for those enrolled in these plans (people with Medicaid but not Medicare statewide), or through Managed Long Term Care plans, for people who have Medicaid and Medicare in NYC

2012-09-21 **Renewals** RENEWAL STATUS INFORMATION FOR MEDICAID CONSUMERS (status of renewal available

for calling HRA Helpline 1-888-692-6116
2012-09-19 **Managed Care** Ending Managed Care Exemption for "Waiver Look-Alikes" - but allowing 6-month exemption for
people not in but applying for a waiver
2012-09-06 **Managed Long Term Care** Mandatory Enrollment into Managed Long Term Care

2012-07-03 **Managed Long Term Care** Mandatory Enrollment into Managed Long Term Care

2012-03-27 **Managed Care** MAPDR-21 Medicaid Managed Care Exemptions and Exclusions

2011

2011-12-30 **MANUAL MAILING** - Discontinued Manual Mailing of Medicaid Alerts

2011-05-03 **RENEWALS** - Expansion of Attestation of Income, Resources, and Residence for SSI-related (DAB) Renewals

Announces expansion of ability to "attest," rather than verify with documentation, certain eligibility criteria during the annual renewals for Medicaid for "DAB" population - Disabled, Aged 65+, Blind. May attest to income, resources, and change of residency. This includes those receiving Community-Based Long-Term Care Services, which is new.
2011-03-16 **MEDICAID FAIR HEARINGS** Relocation of Fair Hearing and Conference Unit to 111 Livingston St.,Brooklyn

2010

2010-07-02 **APPLICATIONS** Financial Maintenance Requirements for Medicaid and Family Health Plus

2010-07-01 **APPLICATIONS** Revisions to Health Insurance Application 4220 and Access NY Supplement A

2010-06-30 **CITIZENSHIP PROOF** Puerto Rican Birth Certificates

2010-06-08- **UNDOCUMENTED IMMIGRANTS - EMERGENCY MEDICAID**
DOH 4471 Certification of Treatment of an Emergency Medical Condition Replaces MAP 2151
2010-04-26 **APPLICATIONS** Elimination of the Face to Face Interview for Medicaid Family Health Plus applicants

2010-02-26 **UNDOCUMENTED IMMIGRANTS** Temporary Protected Status for Undocumented Haitian Immigrants

2010-01 **2010 INCOME LEVELS** Medicaid Income and Resource Levels 2010

2010-01 **MEDICARE SAVINGS PROGRAM** Disregard of Income Placed in Pooled Trust when Applying for MSP Program

2010-01 **RESOURCE LEVELS** Elimination of Resource Limit for Non-SSI Related Medicaid

2008

2008-11-03 **APPLICATIONS** Change of Submission Location for Client Reps

2008-06-10 **ELIGIBILITY** NYC Eliminates Drug and Alcohol Screening

2008-06-10 **RESOURCE LEVELS** Resource Level Raised to $13,050

2008-04-08 **RECERTIFICATIONS** Mail Renewal 30 Day Grace Period

2008-04-08 **APPLICATIONS** MSP Applications Done Now by Mail

2008-04-08 **APPLICATIONS** Elimination of the Resource Test for MSP Program

2006

2006-10-06 **RECERTIFICATIONS** Introduction of MAP-909E DAB Mail Renewal Form

2006-04-26 **POOLED TRUSTS** Instructions for Submitting Supplemental Needs Trusts

2005

2005-07-07 **POOLED TRUSTS** Disability Determinations for Individuals with a Pooled Trust

2004

2004-06-21 **BURIAL ACCOUNTS** Irrevocable Pre-Need Funeral Agreements and Burial Funds

2004-05 **POOLED TRUSTS** Supplemental Needs Trusts Excluded from Medicaid Eligibility Budgeting

2001

2001-05-30 **NURSING HOMES** Nursing Home Expedited Discharge Program

MEDICAID HOME CARE - NOTE - not updated since 2012 - see above section

DATE TOPIC TITLE

2012

2012-10-26 **Home Care**, **Managed Care** Consumer-Directed Personal Assistance Program (CDPAP) and Managed Care

- CDPAP must be accessed through Medicaid managed care plans effective 11/1/12 for those enrolled in these plans (people with Medicaid but not Medicare statewide), or through Managed Long Term Care plans, for people who have Medicaid and Medicare in NYC)

2012-09-19 **Managed Care** Ending Managed Care Exemption for "Waiver Look-Alikes" - but allowing 6-month exemption for people not in but applying for a waiver (this affects some Medicaid personal care recipients receiving CASA home care who in summer/fall 2012 are receiving notices that their exemption from managed care has ended and they must join a mainstream managed care plan

2012-09-06 **Managed Long Term Care** Mandatory Enrollment into Managed Long Term Care

2012-07-03 **Managed Long Term Care** Mandatory Enrollment into Managed Long Term Care

2011

2011-05-02 **CASA III Relocated** Merger of CASA III with CASA V

2011-03-16 **Home Care Fair Hearings** Relocation of Fair Hearing and Conference Unit to 111 Livingston St.,Brooklyn

2010

2010-08-25 Applications Relocation and New Address of Central Intake Office to Submit M11Q

2009

2009-11-05 **APPLICATIONS** Revised MIIQ for Home Care

2008

2008-04 RECERTIFICATIONS Mail Renewal 30 Day Grace Period

MEDICAID/CASA OFFICE RELOCATIONS and STAFF

DATE TOPIC TITLE

2015-03-26 **Office Relocation** Relocation of HRA Division of Accounts Receivable and Billing (DARB)

2015-03-26 **Office Relocation** Relocation of HRA Headquarters to 4 World Trade Center

2014

2013

2013-9-18 **CASA Field Offices** CASA Directory

2012

2012-11-13 **PAY-IN Spend-Down** UPDATE: Temporary Relocation of DARB Unit that Processes Pay-In Program Payments (amends 2012-11-09 Alert)
2012-11-02 **Hurricane Relief** Medicaid Coverage - Hurricane Sandy
2011

2011-03-16 OFFICE MOVED Relocation of Fair Hearing and Conference Unit to 111 Livingston St.,Brooklyn

2010

2010-10-14 **OFFICE MOVED** Relocation of the CASA VII Office.

2010-10-12 **OFFICE MOVED** Relocation of the Long Term Health Care Program Brooklyn Units

2010-08-25 **OFFICE MOVED** Relocation of HCSP, Central Intake and BMPR

2010-04-22 **CONTACT LIST** Updated Nursing Home Eligibility Division Telephone and Address Directory

2010-03-16 **CONTACT LIST** New Contact Numbers for MAP Dialysis Unit

2009

2009-09-11 **OFFICE MOVED** NYC Health and Human Services has new office at 622 W 168th St Manhattan

2011-05-02 CASA III Relocated Merger of CASA III with CASA V

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