NYC Medical Insurance & Community Services Administration (MICSA) CONTACT LIST
with some NYS Dept. of Health contact information updated 3/23/2011
Compiled by Selfhelp Community Services, Inc. Evelyn Frank Legal Resources Program

ALL ADDRESSES AT: 330 W. 34th St. NEW YORK, NEW YORK 10001 and area codes (212) unless indicated otherwise

Info in italics is old and may not be up to date. Please note that because the Fair Hearing Division and Conference Unit moved to 111 Livingston Street in Brooklyn on March 25, 2011, many of the telephone numbers for the Fair Hearing Division are no longer working numbers. As we find out the new numbers, we will update the list.

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I. MICSA ADMINISTRATION

ROBERT DOAR, Commissioner HRA

MARY HARPER, Exec. Dep. Comm’r Room 501
Rich Marin, Chief of Staff 273-0002
Deborah Mokeever - Exec. Asst. 273-0007
Susan Wong - Special Exec. Asst. (MSP issues, outreach) Fax 643-3805 967-7400

Karen Lane, Deputy Commissioner, Medicaid Assistance Program

GARY JENKINS, Asst. Dep. Commr. Rm 526 273-0095
(Dalphine Smith- Exec. Asst) smithda@hra.nyc.gov Fax 212-643-3598 273-0094

xxxxxx, Director, Program Support Services 273-0054

Medicaid HelpLine (Request homebound app, replace cards) 1-888-692-6116
HRA Info Line 1- 877-472-8411
Adrian Franklin, Section Mgr 718-262-3077
Beverly Watson, Sec. Mgr FAX 718-262-3129 718-262-3119
ORDER FORMS (bulk supplies) Fax 630-1943 212-630-1588
Ms. Brazier - Admin. Ass’t to Director of Helpline 718-262-3073

Health-Stat Line - families & children under 18 can be pre-screened for eligibility for Medicaid or Child Health Plus 888-692-6116

Procedures Stanley Levy, Director 273-0072
Systems Dir. Jon Miller Rm. 507 273-0025/6/7
Audit & Quality Control Denise Campbell, Dir. 273-0018

Office of Program Integrity Richard Finkelstein 273-0030

Training & Staff Devpt. 273-0023

FOIL Requests to HRA FOIL Officer, Paul Ligresti
HRA Office of Legal Affairs, 180 Water St, NY NY 10038 331-4476
II. ELIGIBILITY OPERATIONS

Joyce Prever, Asst. Dep. Commr. Rm 922 FAX 630-1287 630-1448
Peter Morgente, Exec. Asst. 630-1392

1. Outstationed Eligibility Division - Derek Singleton, Dir. 630-1993
   singletonde@hra.nyc.gov
   o Ass’t. Deidrea Anderson, andersonde@hra.nyc.gov 630-1286
   Manhattan, Queens, SI - Dep. Dir. Eleanor Gibson Fridays 630-1993
      Bellevue 212-679-7835
      Manhattan - Martha Irizarry, Regional Manager 630-1018
      Queens, SI - Alvin Martin, Regional Manager 630-0946
   Bronx, Brooklyn - Deanna Hart, Dep. Dir. 630-0945
   Bronx - Luis Mojica, Regional Manager 630-0951
   North Bronx Central Hospital Office Number: 718-920-1279
   North Bronx Fax: 718-920-1078.
   N. Bronx Site Manager, Mr. Cavanaugh, 718-920-1076
   Brooklyn - Patricia Reid, Regional Manager 630-1025

2. Central Eligibility Division - Tina Dukes, Dir. 564-2136
   Beverly Bijou, Dep. Dir 643-7963

   Hospital Eligibility Division - V. Washington, Dep. Dir. 564-8848
   OCAP?? Stephanie Jones, Dep. Dir. 273-3743

   Hospital Eligibility 34th-11th fl. FAX 630-1357 630-1390/89

   Eligibility Information Services Dir. Maria Ortiz-Quezada Rm. 519 273-0047/48/49
      Ortiz-quezadam@hra.nyc.gov Fax 212-643-3896 643-3092
      Brenda Allen - Brooklyn MAC Bill Mathews 967-7536 fax 643-3574

   Client Rep Unit (Mr. Shukla) 643-3594
   Jacqueline Braxton, Manager (call for appointment to submit applications) 643-7969
   330 W 34th St 11th Fl

3. Office of Mail Renewal (OMR) - Crystal Payne, Dir. 630-9024/9025/9063
   260 11th Ave , 7th fl 10001 (630-1452 thru 1482) 630-1470/1471
   Walk-in reception -- 340A W 34th St 1st fl.
   [You can submit Medicaid Recerts (not home care) and MSP recerts to the walk in
   unit for individuals in the DAB category. If you are submitting it on behalf of a
   client, the client must have signed the MAP 751 D and named you as an authorized
   representative.]
   Christopher Barnes Site Mgr 273-1530
   Centralized intake Unit - 260 11th Ave 2nd fl for FEs and Approved client reps
   Regina Burroughs, Dep. Dir. 630-9180
   Carlos Jimenez, 1st Dep. Dir. 695-0562 630-9077

   MRP - Tracey Green, Dep. Dir. 630-9592? 630-9074
Stenson Unit (Transition from SSI to regular MA) 330 34th St 10001 212-630-1484  
FAX 630-1287 Beverley Watson Fax 630-9290

Rosenberg -- (Transition from PA to regular Medicaid) Jackie Braxton: 212-643-3732

FERU - Facilitated Enrollment RU - Sally Natali, Asst. Dep. Dir. 630-9055  
FERU Intake - Veneze Smart, Dep. Dir. 695-0534

Pooled Supplemental Needs Trust (SNT) issues Eileen Fraser-Smith (formerly  
Eileen Miller tel. 212-273-006  
(liaison with Legal Dept.) 630-9255 fax 212-630-9883

CERP - Centralized Eligibility Reassessment Program (Excess Income (Surplus or Spend-down) and PAY-IN Program)  
260 11th ave, on the 3rd floor (at 26th St.) (approved agencies bring paid or unpaid bills to meet surplus - M-F 10 - noon and 2 - 4 PM only)  
??, Dir. Fax 212-630-9512  
Wendy Berch, Dep. Dir. Fax 212-630-1379 630-1379  
Maria Rivera, Unit Supervisor & Rosalba Fermin 630-1283/1285 Fax: 212-630-1379

(212) 331-3826 (Arlene Collins) – for confirmation of receipt of pay in, and for confirmation of activation date.
(212) 630-1873 (Miss Shah) – for information about follow-up on any documents sent in with the pay-in payment, such as a HIPAA release. All documents, other than the pay-in check/money order, get sent up to Miss Shah for processing. Her fax is (212) 630-1820, should you need to speak with her about a document which was sent in, but not yet processed, and which she can’t locate.

Send Pay-In forms, payments to: HRA Div. of Accounts Receivable & Billing  
180 Water St. 9th fl NY NY 10038  
(As of 8/20/2009, this is still the address for Pay-In)

Faxed Medical Bills to meet spend Down
Bernadette Brown 212-630-1993  
brownb@hra.nyc.gov

PCAP Site Manager E. Daniels State Info 800-522-5006 630-1062  
Reception (34th St. Rm 350) 630-1065/66  
Supervisors P. Davis (1068), P. Leon (1070), Mackie (1069), F. Wong (1067)

AIDS UNIT -- Applications (34th St. Rm 301A) 630-0958/9425  
Field Mgr. Elizabeth Daniels 630-1724  
Supvs(1113) B Washington 630-1114/5  
-- AIDS SERVICE LINE 645-7070
**HOMEBOUND** (applicants, recerts) 34th-4th fl 630-1178/9
Andrew Sukiel, Sect. Mgr, Iona Charlton, Thelma Torres

**MAP Field Services Division**—309 E. 94th St. NY, NY 10128 p. 212-360-5456
*Wanda Peakes – Homebound Medicaid Applications f. 212-348-6093
Co-Worker: **Joyce Welch:** 212-360-5442

**LESA** - Limited English Speaking Application Unit 2nd fl. 34th St.
Spanish 630-1343 Chinese 630-1345
Russian 630-1552 French/Creole 630-1342

**LESA FFR Unit** T. O’Brien (5/01) 630-1919/1920

**MAP/CORRESPONDENCE UNIT** - c/o MAP Central Eligibility Division (CED)
330 W. 34th St. 9th Fl. NY NY 10001 (as of 9/04)
III. INFORMATION TECHNOLOGY & CLIENT SERVICES

Sam Marcos, Asst. Deputy Commissioner 273-0022

1. MEDICAL CONSULT. UNIT (34 412) 630-1167/8
   Med. Director, Dr. Tanya Zangaglia

   **DISABILITY REVIEW** Process Operations Director Bonnie Smith 11th fl. 630-1378
   Special Asst. Patricia Letang (34-11th) 630-1375
   Medical Review Team Operations (34 1127) 630-1378/79/80
   Carmen Berdeguer, Special Projects Clerk (class actions) 5th fl. 630-1284/1014/15
   Disability Appeals Unit Eileen Cunningham fax 725-7929 725-6235/6
   (helps PA recip=s appeal SSI denials)

2. Child/Teen Health Plan - EPSDT (Director, Saadia Benjamin) 630-1147/1139

3. **RESTRICTED RECIPIENTS** 34th-3rd fl. FAX 630-9897 Rm 520 630-1089
   Floyd Martin, Sec. Mgr.
   Ana Weber, RN 630-1962 Ms. Staley 630-1081/87

4. TRANSPORTATION Dir. Jacqueline Haynes, 9th fl. 630-1501
   Taxi, Trans. Reimbursement 630-1504
   Transportation Hotline 630-1804/5

5. **FAIR HEARING UNIT** Mary Ann Maloney, Esq 630-1039/1059
   **CONFERENCE UNIT** - Review Case Records for Medicaid Hearings 718-637-2426
   To get Case Record - Helen Greif, Ms. Tindell, Ms. Pabon 518- 474-5794
   518- 486-7553
   E-Mail Address for making requests for fair hearing records (FH exhibits and audiofiles) AdminRecord@otda.state.ny.us
   To Get a Copy of Evidence Packet, FAX 718-722-7565
   *Request FH Evidence Packet -- Sandy Milligan – 718-637-2425

6. Third Party Health Insurance 330 - 4th fl (COBRA, AHIP, MSP) 630-1934
   Kevin Robinson, Director FAX 630-1943
   QUIMBY/SLIMBY Ms. Lawyer 630-1156
   MSP person 3rd party helpline 212-630-1688
   Medicaid MSP Unit 212-630-1687

7. Third Party Liability & Recovery - Sandra Bounty, Dir. 630-1574

   Or Fax: Client’s name, SSN, MA#, and a release to fax 643-3574
   Director Financial Analysis, Medical Assistance Program
Medicaid Client Reimbursement Unit  330 W. 34th 9th fl.  
Fax (212) 630-1287  
Dir. Reimbursement, Paulson Walker 643-3386  
Gina Kroft 643-3713  
Covers all MA recipients - PA, SSI, MA-only, CASA cases for out of pocket expenses due to agency error or delay, reimbursement OTHER than personal care expenses

Home care reimbursement for home care and other medical expenses.  
Write: Ms. Evadne Duff (212) 630-1945  
Office of Home Care Services [OHCS] fax 630-1424  
Bureau of Home Care Operations  
330 W 34th St 5th Fl NY, NY 10001

Transportation reimbursement- submit to TRANSPORT. unit  
330 W.34th St., 9th fl. Dir. Alan Mathis 630-1488/9

9. Administrative Services - Deloris Thomas, Dir. 630-1565  
Jake McColl, Unit Mgr Stockroom 630-1798  
Bulk Supply 630-1588

10. Dialysis Unit - 260 11th Ave. NY NY 10001 Fax: 695-2265  
Iris Camacho, Section Supervisor 643-6995  
Rosa Ben-Shalom

11. Assisted Living Program (ALP) Asst Dep. Comm’r Glauco Perez 212-360-5305  
Alan Block 718-722-4908 Francee Williams 212-360-5861

IV. MANAGED CARE PROGRAMS

Linda Hacker, Asst. Dep. Commr 212-270-0090  
Renee Stout, Exec. Dir. 273-0034  
Rashelda Maharaj-Ellis, Dep. Dir. 630-9845

Managed Care Client Services Alan Mindel, Dir. 34th- Room 520 273-0050  
Barbara Muhammad, Unit Supervisor 273-0062  
Bill Matthews (Does Medicaid Advantage) 212-273-1554  
Kevin Flanagan 630-1588 - MAILROOM  
Managed Long Term Care - Jeannette Colon, Dir. 630-1945  
Rosalinda Melendez, Unit Supvr. 630-1637  
Family Health Plus/ KIS - Constance Ford, Dir. 273-3435  
Deborah Merced, Dep. Dir. 564-2097  
Luis Carvajal, Sec. Mgr. 718-623-7456  
Floyd Cunningham, Sec. Mgr. 643-2419
Katie Beckett Program (waivered care at home for children) Bob Albano  630-0960
Ann Ghosh-ray  630-1747
V. Nursing Home Eligibility Division (all phone numbers are area code 212)

Provider Relation Representatives: (Please call all day Tuesday, all day Wednesday and Thursday from 9 am-12pm for billing problems, procedure clarifications, replacement MA cards for ICF’s).

Ralph Torres, Director  FAX 630-1937  torresr@hra.nyc.gov  630-1242
Jacqueline John (630-1213)  Acting Deputy Directors
Howard Black (630-1208).  blackh@hra.nyc.gov  Acting Deputy Directors
pierre-mondelusm@hra.nyc.gov (Marie Pierre-Mondelus)(title unknown)

1. Nursing Home Expedited Discharge Program, Michelle Harris-Ackwood  630-1772
   (transfer to community MA, budget to maintain community residence)  fax 630-1766
   All Boroughs including out of town

2. **Team Leaders** -- issues on new app’s, conversions, recon’s, pendings, rejections
   **HOURS**:  Call only Tues, Wed, and Thurs AM
   - All Boroughs/ Out of Town/Non-spousal Recertification &Transactions
     Rochelle Simmons  simmonsro@hra.nyc.gov  630-1487
   - Upfront Review Section  Theresa Williams  630-1749
   - EDITS-New Apps and Conversions  Ann-Marie Richardson  630-1283
   - Spousal Apps. & Transactions  Sharron Haynes  630-2521
   - Spousal Recertification’s  Manuela Garrett  630-1750
   - NAUTO-Expedited Recertification’s  Janette Hinds  630-1373
   - Zero-NAMI Unit  Maria Caceres  630-1747

3. Automation System/EASY - Pam Graham, Sec Mgt  630-1208
   Mr. Nephtaly Rodriguez, EASY Unit, **330 West 34th St, 6th Floor, NY, NY.**  630-1372

4. **Control Section** - status of app’s, conversions  Gloria Whitley-Brizan  630-1296
   Charmaine Rossman  630-1229

5. **Non-Spousal Single Manual/Electronic** case submissions are assigned by boroughs and
   include facilities in EASy and EDITS:
   - Bronx/Out of Town  Maureen Hinds  630-1487
   - Brooklyn Manhattan  Antionette Barcley  630-1207
   - Queens/Staten Island  James Cooke  630-1211
   - Spousal Issues and Spousal/Non-Spousal Fair Hearing Compliance:
     Juana Paredes-Cabral  630-1244

6. Send all correspondence attention to the appropriate individual above at:
   HRA MICSA Nursing Home Eligibility Division --  POB 2749, NY NY 10116-2749
   Fax Number………………………………………………………………………………………….. 630-1937
   Forms (Bulk Supplies Only)……………………………………………………………………………….630-1588
VI. Office of Revenue & Investigation (ORI)

250 Church St, NY NY 10007
Dir. Carlyle Banks 212-274-4941
Division of Liens & Recovery - 7th fl. 274-5892
Real Property - 5th fl. 212-274-5599 (litigation division - real property) 274-4736
Claims & Collections - 5th fl. 274-6634
Bureau of Fraud Investigation Reception 3rd fl. 274-4777
Bureau of Fraud Investigation MAP EVR 718-626-3402
33-28 Northern Blvd. Queens NY 11101
TAPE MATCH UNIT 5th fl. (TMU) Fax 274-6677 274-4935
Tape Match Nursing Home Unit 274-4935/6766/5622/6642
CORRESPONDENCE: HRA/ORI TMU 5th Fl. GPO Box 1367 NY NY 10087-5915
Program Integrity/Fraud Prevention Richard Finkelstein (EVR)
fax 643-3221 273-0030
Fraud Hotline 274-5030/1/2/3
Nursing homes submitting excess resources and personal needs accounts 212-274-4929

VII. Adult Protective Services (APS)

Administrative office 330 W. 34th St. 2nd fl. NY NY 10001 630-1734
Central Intake 630-1853
Lynn Saberski Asst Dep Commr 630-1734
Marci Selber Special Counsel 630-3573
Dan Devlin Dir. Program Operations 917-513-7969
Rinta Rivera, Dir. Central Intake 630-1828
Eileen Anderson, Dir. Brooklyn Office 718-722-4830
Isaac Monseratte, Dir. Bronx Office 718-944-6248
Bruce Smith, Dir. Queens Office 718-523-1480
Elsie Jean-Baptiste, Dir. SI Office 718-556-5846
Deborah Holt-Knight Manhattan Boro Dir 971-2710

VIII. HIV/AIDS Service Administration (HASA)

Dep. Commr. Elsie Del Campo 620-4644
Dir. Elig. Operations John Maher 620-9606
Dep. Dir. Field Operations Patricia Jackson 620-5126
" " " Samuel Salnave 620-5496
Dir. Housing Joyhn Ruscillo 620-9630
Dir. Service Line Roxi Gomez 971-0821

IX. SEE SEPARATE LIST FOR HOME CARE ADMIN. AND CASA OFFICES
http://wnylc.com/health/download/27/

X. COMPLAINTS, HOTLINES, MANAGED CARE and PROVIDER contacts
(State and NYC)
STATE DEPT. OF HEALTH PATIENT CARE INVESTIGATIONS – COMPLAINTS

- **Hospital and Diagnostic and Treatment Center Patient Care Complaints** - 1-800-804-5447
  New York State Department of Health, Centralized Hospital Intake Program
  433 River Street, 6th floor, Troy, New York 12180
- **Laboratory Complaints** - 1-800-682-6056
- **Medicaid Fraud** Hotline - 1-877-87FRAUD
- **Managed Care** Complaints (commercial & Medicaid plans, managed long term care) 1-800-206-8125
- **Nursing Home** Patient Care Complaints - 1-888-201-4563  nhintake@health.state.ny.us
  Centralized Complaint Intake Program, 161 Delaware Ave. Delmar NY 12054
- **Professional Medical Conduct** Complaints - 1-800-663-6114
- **HOME HEALTH CARE** 800-628-5972 info & complaints (10 AM - 4 PM weekdays)
- **NURSING** 212-268-7690

MANAGED CARE CONTACTS:
Office of Health Insurance Programs
Division of Managed Care
Bureau of Program Planning & Implementation
Corning Tower, Room 2074
Empire State Plaza
Albany, NY 12237

Elyse Goodman
Fax: (518) 474-5886 or (518) 474-3733
NYS DOH, Office of Managed Care, Director Cathy Shure 518-474-5737
Eligibility, Exemptions, Jennifer Dean 518-488-9015
Local Area Office, NYS DOH, Mark Adler 268-7001

**NYS External Review Law Hotline** 800-400-8882
NYS Atty. General Health Care Hotline (800) 771-7755 (option 3 of voice menu)
NYS Insurance Dept Consumer Service Bur. 212-480-6400 #1-#4
NYC Public Advocate Ombuds Unit 669-7250

**NYC MEDICAID CHOICE (MMC enrollment, disenrollment, exempts.) (800) 505-5678**
Chrystal Eperson (Head Exemption Unit) 917-228-5853
Katherine Vu (Hotline Supervisor) 917-228-5627
Tom McGraw (Executive Director) 917-228-5614
Managed care - Nassau 1-888-562-9092 Suffolk 1-888-566-9799
NYC Department of Health Care Access 385-8112
Jim Capezillo 385-8112 x128 Vivian Toan 385-8112 x133
HRA Health-Stat Line - families & children < 18 pre-screening for MA, CHP 888-692-6116
NY State Dept Of Health -- Bureau of Home Health Services
Frear Building, 2 3rd St. Suite 401, Troy, NY 12180 FAX 518-474-1023 518-474-7354
Home and Community Based Care Unit 518-478-1023
Managed Long Term Care - Linda Gowdy, Judy Mooney 518-478-1141

Medicaid Utilization Thresholds (MUTS)
Computer Sciences Corp.
POB 4602
Rensselaer NY 12144-4601

Providers request override forms (800) 522-5518 or (518) 447-9860
XI. STATE DEPT. Of HEALTH - MEDICAID PRIOR APPROVAL, etc.

FOR PRIVATE DUTY NURSING, DENTAL, OUT-OF-STATE, ADULT DIAPERS, IV’s & ENTERAL SUPPLIES, WHEELCHAIRS & OTHER DURABLE MED. EQUIP:
NYS DOH Bureau of Medical Review & Evaluation 800-342-3005/5880
NURSING contacts B Stephanie Sheehan, Jane Molloy fax 518-473-6708

NYS Dept of Health, Office of Health Systems Management
90 Church St New York, NY 10007 Mr. Apurba Basak 212-417-4999

To get prior approval forms- Computer Science Corp 1-800-522-5518

PHYSICALLY HANDICAPPED CHILDREN’s PROGRAM (for NYC) 212-566-8084
280 Broadway, Room 301 NY NY 10007

RESTRICTED RECIPIENT program 518-474-6866

PROVIDER info re:
Recipient Eligibility -- EMEVS procedures, etc. 800-997-1111 or 800-343-9000
Medicaid Policy & Procedure Code Info MMIS POB 1935 Albany NY 12201
Provider Enrollment, etc. Write MMIS (above) 800-342-3011
State DOH Pharmacy Helpline 800-210-8362
PROVIDER SYSTEMS HOTLINE fax 643-3574 (rm 517) 643-3228/3231
(EMEV5/CIN problems)

MEDICAID FRAUD REPORTING and patient abuse (any providers)
Special Prosecutor Hotline Complaint Numbers NYC 212-417-5300
Westchester/Rockland 914-735-9100 Long Island 516-952-6400

NY State Dept Of Health Bureau of Home Health Services
Frear Building (supervises Certified Home Health Agencies) 518-478-1023 518-474-7354
2 Third Street Suite 401 Troy, NY 12180 FAX 518-271-2771

OTADA - Office of Temporary & Disability Assistance
Publications Department 518-473-3132
ORDER FORMS April.Bartlett@DFA.STATE.NYS.US

STATE DOH website http://www.health.state.ny.us/
State Employee DIRECTORY -- searchable by name or by department
http://www6.oft.state.ny.us/telecom/phones/indsearch.jsp
XII. OTHER HEALTH/DISABILITY CONTACTS

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<tr>
<td>Child Health Insurance - NYC HOTLINE</td>
<td>800-698-4KIDS</td>
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<td>Family Health Plus</td>
<td>877-9FHPLUS</td>
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<td>NEW YORK STATE HOTLINE</td>
<td>800-522-5006</td>
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<tr>
<td>EPIC Participant Helpline</td>
<td>800-332-3742</td>
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<tr>
<td>Provider Helpline</td>
<td>800-634-1340</td>
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<tr>
<td>Hospital Patient’s Rights Hotline</td>
<td>316-9393</td>
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<td>Legal Aid Society Health Hotline</td>
<td>212-577-3575</td>
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<td>Access-A-Ride</td>
<td>632-7272</td>
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<td>MTA half-fare program</td>
<td>878-7294</td>
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<td>Mayor's Office for People with Disabilities</td>
<td>788-2830</td>
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<td>Lead Poisoning Hotline</td>
<td>442-3155</td>
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<td>Public Benefit Resource Center (CSS)</td>
<td>614-5552/5546</td>
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<td>DFTA &amp; SCRIE</td>
<td>442-1000</td>
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MANHATTAN DA TASK FORCE ON ELDER ABUSE - Juan Ramirez 335-9118
Eliz. Loewi)

MANAGED CARE ADVOCACY CONTACTS:

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<th>Contact</th>
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<td>CSS Managed Care Education Project (MCEP)  fax</td>
<td>212-614-5400</td>
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<td>Legal Action Center Consumer Ed. Line</td>
<td>800-299-4121</td>
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<tr>
<td>(for those seeking drug/alcohol treatment)</td>
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<tr>
<td>Legal Aid Society - NYC Health Unit Hotline</td>
<td>212-577-3575</td>
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<tr>
<td>Upstate Hotline</td>
<td>888-500-2455</td>
</tr>
<tr>
<td>Fax</td>
<td>212-996-5447 or 5091</td>
</tr>
<tr>
<td>Medicare Rights Center (for Medicare Advantage - Managed Care)</td>
<td>212-869-3850</td>
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XIII. FAIR HEARING CONTACTS

TO REQUEST HEARINGS  ALL PROGRAMS (Medicaid, HR, Food Stamps, etc., including telephone/home hearings)  
Phone  Albany 1-518-474-8781  800-342-3334  
NYC  212-417-6550  212-344-0055 (home care only)  
212-417-3614/3615/2792 (Expedited)  

FAX  518-473-6735  In Person:  111 Livingston Street, 4th floor, Brooklyn NY 11201 
(entrance at 14 Boerum Place)  

Online Request  http://www.otda.state.ny.us/oahforms/erequestform.aspx  
Write:  NYS OTDA Office of Administrative Hearings  
POB 1930 or 40 N. Pearl St. 
Albany, NY 12201-1930 or Albany, NY 12243  

To Adjourn or Withdraw Fair Hearings  
NYC  1-877-209-1134  
Advocates’ FH Number  518-408-3208  

To ADJOURN or WITHDRAW HEARINGS  (518) 473-7051 (supvr) 
NYC  212-417-3500 (this number doesn’t seem to work) 
Other Supervisors  
Mike Allen  518-473-4724  
Ruth Potter  518-408-3013  
Bert Pagano  518-486-7001  
Karen Giminiani  518-408-3498  

HOME/PHONE HEARING UNIT -- PAT KEAYS -- 800-342-3334/ 518-408-3498  
(Don’t use this number to request hearing - just to schedule phone/home hearings)  

SUPERVISING ALJ -call to last minute adjourn home hearing  
Sebastian Addamo (Boerum Place)  718-923-4210  
Supervising ALJ Boerum Place  Ken Peach  718-923-4210  

HRA OFFICE OF LEGAL AFFAIRS- MICSA Litigation and Program Counseling Division  
180 Water St - Rm 1630  10038 (212)  Fax 212-331-4465  
Sabre Beth Kaszynski, Asst. Gen Counsel,  MICSA - kaszynskis@hra.nyc.gov  212-331-4971  
Jacqueline Dudley, Assoc. Gen Counsel  212-331-4959  
Marguerite Camaiori, Dep. Gen. Counsel  212-331-5134  
1st Deputy General Counsel - Allen Ferster  FAX 331-5022/23 331-5050/5044/4359  
HRA counsel for Home Care - Jane Cho  FAX 331-4359  331-5044  

MEDICAID AND HOME CARE hearing contacts (all hearings are now held at 111 Livingston St. Brooklyn 11201):  sec’y  630-1057  
Marianne Maloney, Esq. Director of FH  212-630-1059  
Nadine Lopez-Flores Sup III, Asst. Dir.  212-630-1058  
* CONFERENCE UNIT (to see case record) Helen Grief, Ann Tindale  718-637-2426  
* Rivera Unit Phone  718-637-2425
* Rivera Unit fax (to fax request for evidence packets) 718-722-7565
* Aid Continuing problems (Dot Dean), Annunziata 630-1110/1203
* COMPLIANCE problems 630-1000/1002 212-564-5922

* Fax requests for documents  (Rivera Unit) Sandy Milligan 718-637-2425 fax 718-722-7565
  For EHD (Expeditied Hospital Discharge), CHHA cases to Jerry Moss  FAX 348-9312
* Rivera Unit Supervisor—Bernadette Nicholas 718-637-2425
* Organizes FH Packets—Patricia Reynolds 718-637-2425

State Office of Temp & Disability. Asst. (OTDA): 40 N. Pearl St.
  General Counsel John Robitzek FAX 518-474-9389  518-474-9502/9493
Russell Hanks, Dep. Counsel OTDA Fair Hearings fax 518-486-7553  518-473-4775
  One Commerce Plaza 5th fl. Albany, NY 12201  Compliance Richard Jacobs- same
Compliance: 800-342-3334  Hearing Decisions - Fran Anson  518-473-7920
Henry Pedicone  518-474-5794  Phil Nostramo  518-473-4968
Tapes & Transcripts, Special Hearings - Fax 518-486-7553  518-474-5794
E-mail address to make request for fair hearing records  AdminRecord@otda.state.ny.us